

THE UNITED REPUBLIC OF TANZANIA




MINISTRY OF CONSTITUTIONAL AND LEGAL AFFAIRS



MoCLA ICT POLICY FOR 2020/21 – 2025/26

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MoCLA ICT POLICY VERSION AND OWNERSHIP

THE UNITED REPUBLIC OF TANZANIA				
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PREFACE

The Ministry of Constitutional and Legal Affairs (MoCLA) has been using Information and Communication Technologies (ICT) in implementing its core and support functions since beginning of 2008. Usage of ICT at MoCLA in the delivery of internal and external services entailed a huge investment in ICT including acquiring of equipment, software, communication infrastructure and capacity building to ICT over the years have made tremendous changes and impact in the way MoCLA staff undertake their duties and how they interact internally with fellow staff and externally with clients and other stakeholders.

Most of the ICT investments and interventions at MoCLA were strategically important, however, they are reactive in addressing challenges and not based on internal policy guidance. Lacking internally policy guidance in adoption and investments in ICT in Public Institutions comes with strategic, technological, financial, operational and security risks. These risks, if not dealt with, impact negatively on the value of investments and service delivery, especially when ICT needs to be applied on a larger scale.

In order for MoCLA to realize the value of ICT investments and successfully minimize the associated risks, institutions must take internal measures to guide ICT deployments and interventions. This Policy provides high – level guidance in the areas of ICT Governance, Infrastructure, Human Resources, Service Management, Applications and Security. It is my hope that Management, Heads of Division and Units and Staff will use this policy to guide investments proposals, technological choices and operations.

It is worthy to note that a number of stakeholders were involved in formulating this policy. I would like to thank all those who contributed to the development of this Policy. The success and realization of the objectives of this policy will depend to a larger extent on the level of cooperation, compliance and roles played by MoCLA Management and Staff.



Prof. Sifuni E. Mchome
PERMANENT SECRETARY

ACRONYMS

CBMS	Centralized Budget Management System
DFUND	Direct to Project Fund Management Information System
eGA	Electronic Government Authority
GeOS	Government e-Office System
GEPG	Government Electronic Payment Gateway System for processing government payment
GMS	Government electronic mailing system
GSPP	Government salary payment platform
HCMIS	Human Capital Management Information System
ICT	Information Communication Technology
IFMS	Integrated Financial Management System
IP	Internet Protocol
LARPMS	Legal Aid Registration and Performance Management System
MoCLA	Ministry of constitutional and legal affairs
MTEF	Medium Term Expenditure Frameworks
MUSE	Mfumo wa ulipaji serikalini
TANePS	Tanzanian National e-Procurement System

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